



PassRite Onehunga

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5H Miro Place, Rosedale, Auckland

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PassRite Waikato

94H Duke Street, Frankton, Hamilton

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395 Childers Road, Gisborne

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PassRite Wellington

14 Broken Hill Road, Porirua, Wellington

042375950



Kia Ora

Welcome to PassRite Driving Academy!

The intention of this booklet is to provide all students at PassRite with the information needed to enable them to succeed in their chosen course of study.

This handbook explains how assessments are carried out and sets out the process for your right to appeal against PassRite's decisions if you do not agree with them, and the information you need to do so.

Also included in this booklet is the following information:

- ✓ PassRite's Learner wellbeing Strategic Goals
- ✓ Health, Safety and wellbeing
- ✓ Disciplinary procedures
- ✓ Enrolment and withdrawal procedures
- ✓ PassRite's Treaty of Waitangi policy
- ✓ All PassRite Branch Contact Details
- ✓ All PassRite Governing Body Contact Details
- ✓ Support services available to you

It is recommended that all students refer to this booklet when they are receiving training – either at one of PassRite's training facilities, or for on-site courses run by PassRite.

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Enrolments

- ✓ In order to enrol in a course at PassRite, you need to complete and sign the enrolment form.
- ✓ The pre-requisite for each course is specified on the information sheets provided, and if you do not meet the pre-requisite required you will not be able to take the course.
- ✓ **Special Requirements** Prior to course commencement, PassRite Driving Academy Ltd must be advised, if the student has any special requirements including but not limited to health, literacy and cultural requirements. Where a reader/writer is required, it is Customer's responsibility to supply one. The reader/writer cannot be another student attending the same course or a family member.

Course Fees

- ✓ **Individuals:**

All course fees must be paid prior to course commencement, your space is not secured until payment is received.

Any additional fees for extra training/re-assessment outside the normal course structure must be paid prior to commencement of that training
- ✓ **Students booked via company:**

Cost of course will be charged to your employer/company. Any additional fees/costs will need to be approved by your employer.

For Further information on additional fees/costs please contact a PassRite Admin person.

Induction

- ✓ At the beginning of each theory course, you will be informed of the location of the toilets and kitchen facilities and the building evacuation procedures for the building you are in.
- ✓ Required standards of behaviour (See Code of Conduct) will be explained, along with consequences for misbehaviour.
- ✓ Health and Safety requirements (see section 14.0, page 10) will also be reiterated, so that each student is aware of their obligations to remain safe.
- ✓ **Available Facilities/Amenities on PassRite Sites**
 - Wifi / Waiwhai
 - Lunchroom / Whare Kai:
 - Tea & coffee / Ti & Kawhe making facilities
 - Fridge / Pātaka Mātao
 - Microwave / Ngaruiti
 - Toilet/Wharepaku

Withdrawals, Late Arrivals, Cancellations & Refunds

✓ Student Withdrawal from course

Cancellation/Rescheduling Policy fees are based on **full course costs** and will be incurred on the following basis:

Where you have given notification to PassRite Driving Academy Ltd **at least 7 working days'** prior to scheduled training or booking, there is **no cancellation or reschedule fee**.

Where you have given notification to PassRite Driving Academy Ltd **within 3-6 working days'** prior to scheduled training or booking, there is a **50% cancellation or reschedule fee**.

Where you have given notification to PassRite Driving Academy Ltd **less than 2 working days'** prior to scheduled training or booking, there is a **100% cancellation or reschedule fee**.

Practical Training Cancellation/Rescheduling

Where you have given notification to PassRite Driving Academy Ltd **less than 24 hours** prior to scheduled practical training, there is a standard drive cancellation/rescheduling fee of \$195.00 plus GST per cancelled drive.

PassRite Driving Academy Ltd will not be liable for any costs incurred by the Customer due to cancellation arising from circumstances beyond our control including but not limited to Trainer illness.

Refund Policy All refunds will be made following the ABOVE Cancellation/Rescheduling concept.

Failure to attend training Failure to attend a course will result in a 'No Show' attendance status. All 'No Shows' will be charged 100% cancellation/reschedule fee.

Late arrival to training Failure to arrive to your course/training session prior to course/training start time outlined on your course confirmation letter may result in non-acceptance on the course or scheduled training and may result in additional rescheduling fees (refer to section 6.1 above and

✓ PassRite Withdrawal

Withdrawal by PassRite is defined by NZQA as

Voluntary or regulatory closure, insolvency, ceasing to offer an enrolled course, or Withdrawal of accreditation or Course approval by the NZQA. As such, these are events outside your control.

If you are enrolled in a course and the above has occurred, you will receive a refund of any course cost already paid, less an administration fee of 20%. This allows PassRite to recoup costs.

✓ Expulsion

If you are expelled from a course for breaches of PassRite's Health & Safety requirements or drug and alcohol related issues **no** refund will be given.

All the information required to keep within these requirements is in this handbook (see Sections 12.0 and 14.0), and reiterated to students at the beginning of each course, during Induction (see Section 3.0).

PassRite's Code of Conduct

"All students are entitled to a positive, safe and inclusive learning environment"

"All PassRite staff are entitled to a positive, safe and inclusive working/teaching environment"

To achieve a positive, safe and inclusive learning & teaching environment for all we encourage all students to possess positive behaviour.

✓ **Student's behaviour should enable a positive teaching and learning environment.**

○ This means:

- Follow all instructions given by the trainers
- Be thoughtful, co-operate and tolerant
- Respect others right to learn without interruption
- Be well mannered, considerate and friendly to staff and other students
- Show Self-discipline and common sense

✓ **The Following behaviour is not acceptable and we have a zero tolerance to:**

- Discrimination of any form (Racism, Religious, Gender Identification, Age)
- Harassment of any form
- Rude or abusive language
- Bullying – whether verbal or physical
- Damaging or stealing property
- Possessing or using alcohol or harmful drugs while at PassRite
- Disruptive Behaviour
- Violence or threatening behaviour

Accreditation of Prior Learning

- ✓ Accreditation of Prior Learning (APL), also known as Recognition of Current Competency (RCC) is a process that enables an individual to be awarded a qualification or credit towards it based upon previous achievements and experience.
- ✓ These achievements must be supported by evidence supplied by the candidate.
- ✓ The principle of APL is that people who are able to perform to given standards in the workplace should be able to have their competence recognized by a qualification, regardless of how they achieved the competence.
- ✓ This may be used to gain credit for a Unit Standard associated with a licence class or endorsement you already hold.
- ✓ If you wish to apply for APL, please discuss this with a PassRite staff person.

Assessment Procedure

- ✓ All the assessments carried out at PassRite Driving Academy are comparing your performance against the performance criteria in New Zealand Qualifications Authority Unit Standards, which are part of the National Qualifications Framework.
- ✓ You will be assessed against all Elements of each of the Unit Standards for which you are seeking recognition.
- ✓ You may use your PassRite Driving Academy training resources, and any other resources you have available to you, when answering the **'Open Book'** assessments.
- ✓ **'Closed Book'** assessments will be done under the supervision of a PassRite Driving Academy assessor without the use of any resources.
- ✓ The answers you provide in your assessment schedules form part of our evidence of your competence.
- ✓ If any of your answers do not clearly demonstrate your competence you will be given the opportunity to correct them, or your assessor will ask one or more supplementary questions, which will be recorded in your assessment schedule along with your answers to them.
- ✓ If you have **difficulty reading or writing, have a language difficulty**, or any other problem that may affect your ability to demonstrate your competence, you must let a PassRite Driving Academy staff person know prior to the course or training, so we can make suitable arrangements to assist you.
- ✓ Most assessments permit the use of an interpreter, however there are some that require English reading and writing skills as part of the evidence of competency.
- ✓ You will be allowed to use an interpreter for those assessments, however where English is required to be written the Students must be able to do this.
- ✓ When enrolling for courses that require English skills please give PassRite advanced notice so the necessary assistance can be provided.

Re-Assessment Procedure

- ✓ Unit Standard assessments do not have marks or any other scoring system. The terms 'pass' and 'fail' has no meaning in competency-based training and assessment. At the end of your assessment you will be told you have either achieved in that Unit Standard or that you have not yet achieved.
- ✓ If you are assessed as 'not yet competent' in any Element of the Unit Standard, it means you have not yet demonstrated the minimum level of consistent performance the Unit Standard requires. Further training will be required, if necessary, and you will be assessed again when you are ready. Generally, you will only be re-assessed in the particular Elements in which you were not originally competent. There is no limit on the number of times you may seek re-assessment.
- ✓ In the written assessments, the use of 'Twink' or any other type of correcting fluid or tape is not allowed. If you are asked to correct an answer, you must cross out the incorrect answer but leave it readable, and write your new answer somewhere else on the page or on a supplementary page if necessary.

Complaints & Appeals

✓ Appeals:

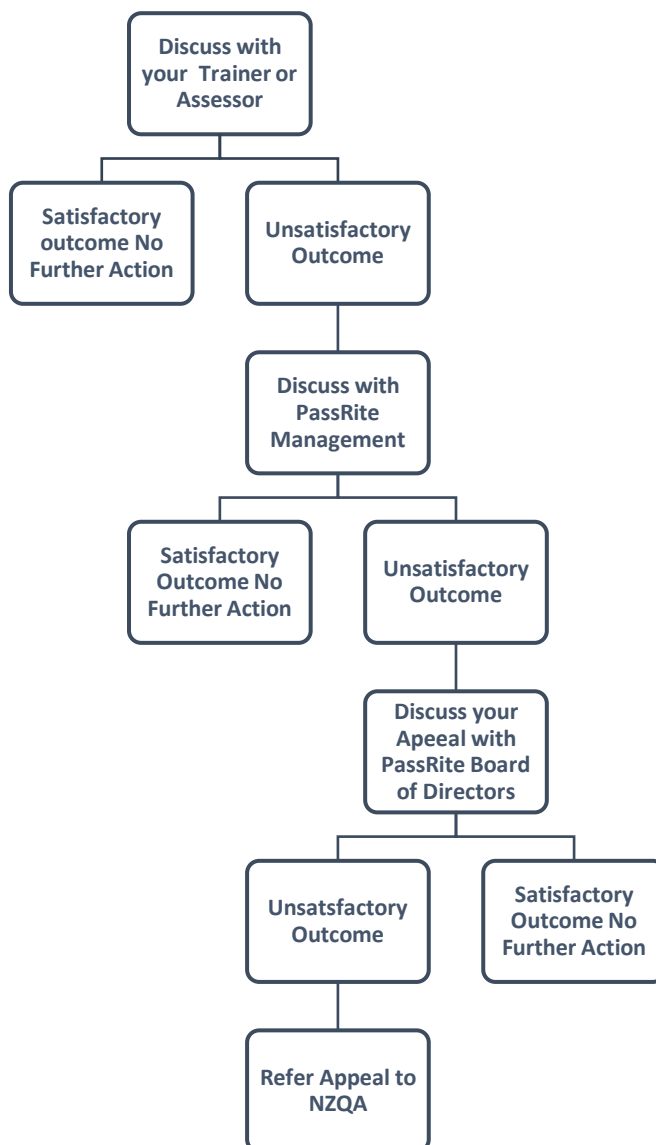
Appeals may be made about personal matters such as disciplinary measures which have been taken, about decisions regarding complaints which you disagree with, or about assessment decisions which affect you.

If your matter of concern cannot be settled by discussion, there are three avenues for appeal. Complaints and appeals must be put in writing - a simple letter is all that is needed.

- Firstly, PassRite Driving Academy should be contacted. Initially, you should contact the Training Manager and Auckland Managers.
- Secondly, the Standard Setting Body (the ITO controlling the Unit Standards for which you have been assessed) should be spoken with.
- Finally, if you are still unsatisfied with your Appeal, the New Zealand Qualifications Authority should be contacted.

All contact details are available in Contact Details.

✓ Appeals Process:



✓ **Complaints:**

If you have any complaint about your treatment at PassRite you should complain first either to your trainer or PassRite Management.

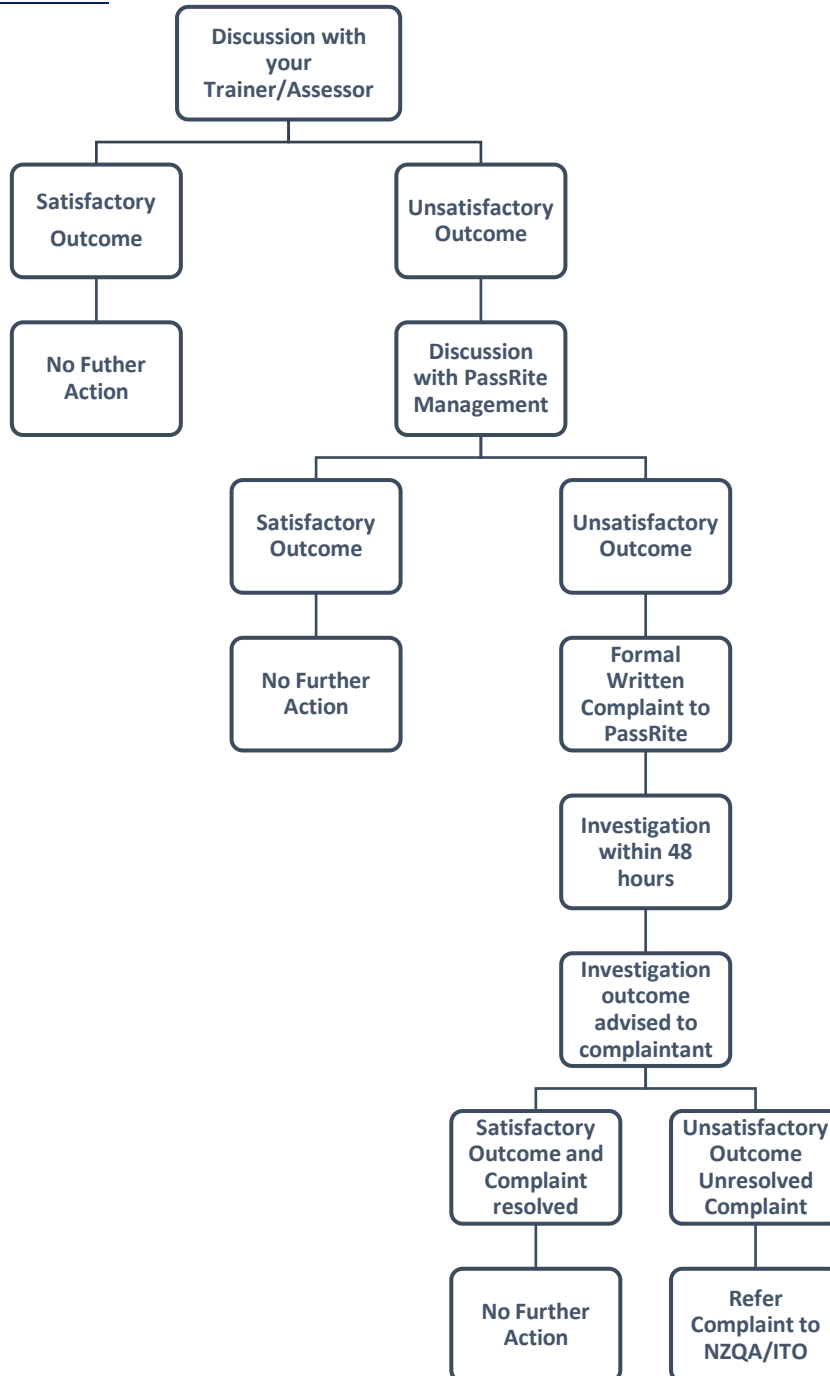
Verbal complaints will be discussed and resolved where possible, but no disciplinary action against any person will be considered unless the complaint is made in writing.

A letter or email will be sufficient for this.

If you are not satisfied with the result of your complaint to PassRite Driving Academy, you may contact the New Zealand Qualifications Authority. Any complaint to NZQA will need to be in writing using the 'Complaints kit' available from the NZQA Website (<http://www.nzqa.govt.nz/for-learners/rights/complaints.html>).

All contact details are available in Contact Details.

✓ Complaints Process:



✓ If you are still unsatisfied with the outcome of your appeal or complaint please contact the Tertiary Disputes Resolution : <https://tedr.org.nz/>

Retention of Documentation

- ✓ Your student files remain the property of PassRite, and will be stored for a minimum of 18 months (this meets New Zealand Transport Agency audit requirements). In practice, they are normally stored for 2 years so that a continuous file of your progress through the licensing system can be kept.
- ✓ The following organisations may access your file for audit or moderation purposes:
 - New Zealand Transport Agency
 - New Zealand Qualifications Authority
 - Any ITO that controls Unit Standards for which you have been assessed

Privacy

- ✓ PassRite Driving Academy collects and stores information from the enrolment form to comply with the requirements of the Ministry of Education, NZQA and other Industry Training Organizations.
- ✓ The information is also used to manage internal administrative processes, and for internal reporting.
- ✓ Information about students may be supplied to, and sought from, other educational institutions Transport Organization Registration Online (TORO) for the purpose of verifying academic and driver licensing records.
- ✓ All students privacy are protected by [privacy act 2020](#).

Health & Safety

PassRite has a moral and legal responsibility to provide a safe and healthy environment for employees, contractors, students and visitors.

If you become ill, or are injured, in any of PassRite's premises or vehicles you must report it to a PassRite staff person immediately.

If the instructor is incapacitated and you are involved in an incident there is an incident checklist located in the Glovebox of all PassRite Vehicles. This is taken to include serious harm incidents.

As part of its legal requirements, all PassRite premises and vehicles are **NO SMOKING** Zones.

In the event of an emergency that requires the building to be evacuated, follow PassRite staff directions to the designated assembly point and remain there until you are given permission to leave.

Designated areas (practical training areas and areas marked with yellow lines) all students must wear high visibility vests and must be accompanied by a PassRite Staff Member.

All PassRite sites & vehicles are equipped with First Aid KITS, majority of PassRite Staff are First Aid Trained.

✓ Alcohol & Drugs

You are not permitted to bring alcohol or any other drugs into PassRite's premises or vehicles.

If you are taking prescription medication you must report this to your Trainer immediately.

If your illness, or the medication you are taking for it, has the potential to impair your mental function or reactions you will not be permitted to drive any vehicle belonging to PassRite.

If it is suspected as a student that you are under the influence of drugs or alcohol or any mind altering substances PassRite reserves the right to drug test the student.

The level of tolerance is ZERO and will result in the theory and/or practical lesson being cancelled until such time as you can prove sobriety.

There will be no refund on course costs.

✓ Hazards

If you notice any hazard that has the potential to cause harm to any person you must report it to a PassRite staff person immediately.

✓ Evacuation & Emergency Procedures

If there is an emergency or reason for evacuation whilst on PassRite premises please listen and follow instruction from your trainer/assessor or a staff member of PassRite.

Evacuation points are outlined at the start of every course presentation in the classroom so please pay attention to ensure you are aware of the health and safety procedures.

Evacuation points/diagrams can be found in every room of PassRite premises to ensure you are able to get out of the building. If you are out on practical and an emergency arises and your trainer/assessor is incapacitated or unresponsive please locate the Emergency Response Folder and follow the instructions outlined.

Learner Wellbeing & Support / Manaaki Ākonga

“Your Wellbeing is Important to us”

Creating a safe learning environment is a very important part of the work we do at PassRite. **Harassment of any sort by employees, contractors, students, customers or visitors will not be tolerated.**

If you feel uncomfortable with the way you are being treated at any time you must report it immediately to your Trainer or to a PassRite staff member.

If you have personal problems that are interfering with your learning please discuss them privately with your Trainer or a member of staff at the earliest possible moment.

PassRite will endeavor to take your problem into account during your assessment if at all possible.

If necessary, we will arrange assistance for you from the appropriate welfare agencies.

if you are in need of support or advice it is ok to reach out for help and we encourage you to speak out.

24/7 free non-judgemental confidential helplines & support services are available to you if you are in need, they are here to help:

Lifeline

Phone: **0800 LIFELINE (0800 543 354)** or **free text 4357**: for counselling and support

Samaritans

Phone: **0800 727 666**: for confidential support for anyone who is lonely or in emotional distress

Depression Helpline

Phone: **0800 111 757** or **free text 4202**: to talk to a trained counsellor about how you are feeling or to ask any questions

Healthline / Manatū Hauora

Phone: **0800 611 116**: for help and advice from trained and registered nurses

Covid-19 Healthline

Phone: **0800 358 5453**: for Covid-19 health advice and information

Ministry of Social Development / Te Manatū Whakahiato Ora

Phone: **0800 559 009 (8am-4.30pm)**: if you are struggling to meet essential costs please call for financial assessment assistance

Money Talks

Phone: **0800 345 123** : Free, confidential budgeting advice and financial mentoring assistance

PassRite's Learner Safety & Well-being Strategic Goals



PassRite continually strive towards Providing **Quality, Compliant, Honest and Fair** Training & Assessment to all our learners.

- ✓ As an NZQA registered and approved Private Training Establishment (PTE) in Tertiary Education, PassRite Driving Academy Limited is required to effectively implement “The education (Pastoral Care of Tertiary and International Learners) Code of Practice 2021” into all our processes and have a transparent strategic plan in place for the assurance of a “Learner Wellbeing & Safety System”.
 - ✓ PassRite recognise Learner safety and wellbeing is paramount to pertaining successful learner achievement outcomes.
 - ✓ PassRite understands the importance of reviews and are continuously looking at ways to improve as a provider.
- ✓ With the support of our highly skilled staff (Trainers, Assessors and Administration), reliable processes, systems, and **our commitment to supporting our learners to achieve the desired successful outcomes**, PassRite Driving Academy has developed and implemented strategic goals that enable better learning outcomes to be achieved for our learners.

Learner Well-being and Safety Strategic Plan

	Objective 1: All PassRite Learners are Safe, Well and Supported	Objective 2: To Provide Compliant, Honest, Fair and Quality Training & Assessment	Objective 3: PassRite to remain Compliant with Industry partners & standard Setting Bodies	Objective 4: PassRite to contribute to an education system that honours “Te Tiriti o Waitangi” supporting Māori-Crown relations.
Sub-objectives	<ul style="list-style-type: none"> ✓ PassRite learning environments are inclusive, safe and free from all forms of discrimination, racism, bullying, harassment and unfair treatment. ✓ Ensure Learners are valued, supported & voices are heard ✓ Solutions are initiated to minimise impacts of learning barriers to learners ✓ Ensure PassRite’s health & safety, emergency procedures and code of conduct is transparent and easily comprehended by learners ✓ Learners have access to sufficient learning resources and are able to access the relevant information they pursue easily through displays, staff interactions and on our website. ✓ learners are connected to appropriate support services when needed 	<ul style="list-style-type: none"> ✓ To deliver high quality training & assessment to learners, employees & industry ✓ Ensure learner readiness prior to assessment being conducted ✓ Ensure quality teaching standards are maintained and consistent ✓ Ensure teaching staff undergo continuous professional development to ensure skills and knowledge remain current and relevant to the industry ✓ Ensure Qualitative Systems and processes in place are effective ✓ All assessments conducted are free from all forms of discrimination, racism, bullying, harassment, unfair treatment and follow the set standard 	<ul style="list-style-type: none"> ✓ Remain complaint with set standards & requirements: <ul style="list-style-type: none"> - Industry - NZTA - TEC - NZQA - Governing Bodies - Workforce Development Councils ✓ The Education code of Practice 2021 to be fully implemented by November 1st 2022 ✓ Regular Reviews of internal processes ✓ Participate in External Moderation ✓ Regular Internal Moderation and Peer Reviews 	<ul style="list-style-type: none"> ✓ Honour and support Māori-Crown relations and “Te Tiriti o Waitangi” through the adoption of PassRite’s “Treaty of Waitangi Policy” ✓ Contribute to an education system that honours and supports Māori-Crown relations by incorporating Te Reo into our learning environments ✓ Encourage participation and contribution from our Māori learners through acknowledgement, engagement and providing support in the learning process

PassRite’s Quality Management Team reviews these goals every 6 months as part of our Quality Management and reviewing processes.

If you wish to share your feedback on the goals set out above or have suggestions for improvement please let us know via email to: Sales@passrite.co.nz with **Learner Feedback** as the subject line.

The Education (Pastoral Care of Tertiary and International Learners) Code of Practice 2021

Did you know that your safety and well-being support your learning?

- ✓ The Code of Pastoral Care has been developed to ensure that you have the best possible learning support system.

This means that whilst you are learning, you should be:

- ✓ Supported in your learning and wellbeing
- ✓ Respected for who you are
- ✓ Safe - Mentally and Physically
- ✓ able to have your say in decisions about services
- ✓ connected with your social and cultural networks

If something isn't working for you please talk to PassRite first, if you need to please feel free to talk with NZQA

For more information visit: <https://www.nzqa.govt.nz/providers-partners/tertiary-and-international-learners-code/know-the-code/>

Learning Resources

- ✓ For driver licensing courses you will be provided with course specific learning resources upon enrolment and further resources on the date of your course.
- ✓ For Learner Licence practice theory test for Class 2 and 5 please go to www.drivingtests.co.nz
- ✓ All course materials have been made available on the PassRite Website www.passrite.co.nz/resources/
Additional resources available on request

Disciplinary Proceedings

- ✓ PassRite hopes that with goodwill on all sides discipline will rarely be a concern.
- ✓ However, we have procedures ready if it does become an issue.
- ✓ You will be excluded from training if you use alcohol or other drugs, harass other students or teaching staff, or disrupt training sessions unduly.
- ✓ **Plagiarism** (cheating or copying from others) will not be tolerated and will result in expulsion from the Class or repeating the assessment depending on the severity.

Social Media

- ✓ PassRite uses multiple social media & marketing platforms (PassRite's Website www.passrite.co.nz , Facebook Page & Instagram Page) to promote PassRite's courses and the success of student Achievements.
- ✓ You may be asked by your trainer or a member of staff if you wish to have your photo taken and posted on these platforms – you do have the right to refuse and in such cases PassRite will not post any content with you involved without gaining your permission first.



www.passrite.co.nz



<https://www.facebook.com/PassRite/>



@passritedrivingacademy

Te Tiriti o Waitangi / Treaty of Waitangi



Treaty of Waitangi Policy

Rationale:

- ✓ PassRite Driving Academy Limited is committed to providing compliant, honest, fair and quality Training and Assessment to all Māori and Non-Māori learners.
- ✓ PassRite Driving Academy Limited acknowledges “Te Tiriti o Waitangi” and supports Māori Crown relations and is committed to achieving better learning outcomes through the adoption of the key principles embodied in the Treaty (Partnership, Protection & Participation) for Māori and Non-Māori learners and staff.

Partnership :

- ✓ working together with our standard setting bodies, tertiary education commission, NZTA/Waka Kotahi, NZQA, Te Pūkenga, Ohu Mahi/workforce Development councils, Learners and industry leaders, forming streamlined strategies where, Both Māori and Non-Māori are collaboratively working together to develop strategies to improve Māori and non-Māori Learner success.
- ✓ Providing equal opportunity to both Māori and Non-Māori learners and staff.
- ✓ Māori members providing Māori representation on our Quality Assurance, Compliance & Management Team, being involved heavily in the decision making in all aspects of PassRite from training and development, financial, operations to quality and compliance.

Protection :

- ✓ Involves the protection of Māori values, interests, identity, language and culture.
- ✓ Through incorporation of Te Reo throughout our learning environments, we are able to provide a sense of belonging and acknowledgement to our Māori Learners, validating the importance of equity.
- ✓ Creating learning environments free from harm, bullying, discrimination and racism, enables a safe learning environment for all learners Māori and Non-Māori to better engage with the learning process and be actively accepting of the knowledge being taught.
- ✓ Creating work environments free from harm, bullying, discrimination and racism

Participation:

- ✓ Engagement with learners Māori and non-Māori, encouraging participation and contribution in the learning environment.
- ✓ Māori voice, involvement and representation in the Quality Assurance, Compliance and Management of PassRite Driving Academy.
- ✓ Consultation and engagement with Māori and non-Māori employees in important decision making processes of PassRite Driving Academy Limited.

If you would like to find out more about the treaty of Waitangi and its place within the reformed education system please visit: <https://www.education.govt.nz/our-work/legislation/education-and-training-act-2020/the-education-and-training-act-te-tiriti-o-waitangi/#Education>

Or if you would like to know more information about what the treaty of Waitangi document is please visit: <https://nzhistory.govt.nz/politics/treaty-of-waitangi>

Contact Details – PassRite Branches

PASSRITE DRIVING ACADEMY LIMITED

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Onehunga
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ONEHUNGA HEAD OFFICE

49 Neilson Street
Onehunga
Auckland
Phone: (09) 636 0111

ALBANY OFFICE

5H Miro Place
Albany
North Shore
Phone: (09) 414 5250

HAMILTON OFFICE

94 H Duke Street
Frankton
Hamilton
Phone: (07) 855 1111

GISBORNE OFFICE

395 Childers Road
Gisborne
Phone: (06) 281 0250

WELLINGTON OFFICE

14 Broken Hill Road
Kenepuru, Porirua
Wellington
Phone: (04) 237 5960



Contact Details – Industry Partners

NEW ZEALAND QUALIFICATIONS AUTHORITY

PO Box 160
Wellington 6140
Phone: (04) 802 3000



NZ TRANSPORT AGENCY / Waka Kotahi

Private Bag 6995
Wellington 6141
Phone: (04) 894 5400
Fax: (04) 894 6100



Te Pūkenga

PO BOX 19400
Hamilton 3244
Level 2, Wintec House
Cnr Anglesea & Nisbet Streets
Hamilton 3204
Phone: (0800) 862284



MITO – Industry Training Organization

PO Box 10803
Wellington 6143
Phone: (04) 494 0005
Free phone: 0800 88 21 21



Hanga-Aro-Rau (Manufacturing, Engineering & Logistics Development Council)

Level 4
277 Broadway Street
New Market
Auckland
1023
Phone: (04) 909 0255



Waihanga Ara Rau (Construction & Infrastructure Development Council)

Level 4
277 Broadway Street
New Market
Auckland
1023
Phone: (04) 909 0174



Courses Available

PassRite specializes in all commercial and private driver training, as well as driver licence endorsements. Our courses are New Zealand Transport Agency approved and we are NZQA approved Assessors.

- | | |
|--|---|
| ✓ Class 1 | Car Tuition |
| ✓ Class 2 | Truck Theory and Practical |
| ✓ Class 3 | Trailer Theory and Practical |
| ✓ Class 4 | Truck Theory and Practical |
| ✓ Class 5 | Trailer Theory and Practical |
| ✓ F Endorsements | Fork Lift License and Operator Training |
| ✓ D Endorsement | Dangerous Goods Courses |
| ✓ T, W & R Endorsements | Tracks, Wheels & Rollers |
| ✓ V Endorsement | Vehicle Recovery Vehicles |
| ✓ I Endorsement | Driving Instructor Endorsement |
| ✓ Full Licence Test Training | In Cars, Trucks |
| ✓ EWP (Elevated Work Platform) | Theory and Practical |
| ✓ Hi Ab | Theory and Practical |
| ✓ Adult Education | Theory Assessments |
| ✓ 4 Wheel Drive course | Theory and Practical |
| ✓ Load and Unload | Theory and Practical |
| ✓ Swing Lift | Theory courses and Practical |
| ✓ Online Courses available | Online Tuition |
| ✓ Assessing For all Classes of Vehicles & other industry machinery | |

0800 PassRite (727774)

www.PassRite.co.nz

(09)6360111



This booklet is published by
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