

Lesson Plan Number: \_\_\_\_\_

CANDIDATES NAME:	LICENCE #	CLASSES:	EXPIRES:	LOCATION
INSTRUCTORS NAME:		DATE:	START TIME:	METHOD

**Introductions/Admin**

- Welcome my name is \_\_\_\_\_ I will be your Driving Instructor for today's lesson
- Check licence details both front and rear.
- Explain lesson. Today we are going to be doing.....
- Explain where the lesson will be conducted Today we will be.....
- Explain reasons for the lesson: Today we will be learning this lesson because.....

**I will be keeping your records for a period of 12 months as per NZTA requirements, Your training records will be held in accordance with the Privacy Act 2020**

Revision:

Performance Objective:

Standard:

Conditions:

**Teaching Points:**  
**Demonstrate – (Instructor)**

**Teaching points - cont.**  
**Practice – (Student)**

**Transference:**

**Evaluation Method:** (Circle option used)

Written Oral Demonstration

**Instructor awareness of any faults that may appear during this lesson** (optional)

**Fault:**

**Symptom:**

**Fix:**

**Debrief: (Feedback)**

**Next Lesson:** (Date & time)

Instructor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Trainees Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Contingencies:** (What is your fall-back position)

**Weather:**

**Vehicle:**

**Student:**