

DRIVING INSTRUCTOR COURSE INFORMATION SHEET

'I' Endorsement – Driving Instructor Training

Background

PassRite Driving Academy Ltd became the first organisation in New Zealand to have a formal training programme for the training of Driving Instructors approved by the Director of NZ Transport Agency.

Programme Details

Duration and delivery of this programme may vary slightly according to individual training needs. It consists of approximately 60 hours of tutor contact time, covering both theory and practical training. Course participants are expected to spend at least another 60 hours in self-directed learning in addition to this.

The training programme is usually run in a block course format over a two-week period. If a part-time extended course is required this may be arranged with our team on a special basis.

The PassRite Driving Instructor Training Programme is an NZQA Unit Standards based programme and our trainers are NZQA registered Workplace Assessors. This allows our trainers to deliver the training and assess the participants against the required Unit Standards.

Course Pre Requisites

Prior to enrolling on the course:

1. Demonstrate a high skill level in driving a manual vehicle – by passing a pre course -assessment drive in a manual vehicle with a PassRite Driving instructor (this assessment is also a unit standard part of the course), along with road code theory.
2. Have a good knowledge of the road rules

Under the Land Transport (Driver Licensing) Rule 1999, a person who, for hire or reward, provides instruction on a road in driving a motor vehicle must hold a driving instructor endorsement for those classes of licence that relate to the motor vehicles for which the person intends to provide instruction.

You are able to get an 'I' endorsement of any class of licence that you have held for a minimum of 2 years.

To Obtain an 'I' Endorsement

When you make an application for an 'I' endorsement you give the Director of NZ Transport Agency the authority to carry out a 'Fit and Proper Person' check each year for the next 5 years. This decision will be made based on a number of criteria that may include:

3. The applicant's criminal history (if any) with particular regard to offences of violence, sexual offences, drug offences, arms offences or offences involving organised criminal activity and persistent offending of any kind
4. Any transport-related offence that the applicant has committed, with particular regard to any offence relating to safety
5. Any history of mental-health or behavioural problems, with particular regard to any problems that indicate a propensity for violence
6. Any complaints made about any transport service provided or operated by the applicant, in particular complaints by users of the service
7. Any history of persistent failure by the applicant to pay fines for transport-related offences
8. Any other matter the Director considers is appropriate in the public interest to take into account.
9. **Must complete course in a manual Vehicle as per fact sheet 5 from NZTA.**

You will also be required to present a medical certificate that is not more than 60 days old at the time of application for your 'I' endorsement, unless you have supplied one to NZ Transport Agency within the last 5 years.

10. You must pass a Full Licence Test, carried out by a NZ Transport Agency approved Driver licensing Examiner, unless you have passed one within the previous five years.

Goals

Upon completion of this programme students will:

1. Be able to apply risk reduction techniques to drive a motor vehicle in complete safety.
2. Have an in-depth knowledge of road transport legislation as it applies to drivers and to the driver training and education industry.
3. Understand how people learn and what effects the learning process.
4. Understand the basic aspects of motor vehicle design, dynamics and handling.
5. Identify driving hazards and the responses needed for them.
6. Understand the information gathering and processing techniques that drivers need to make good decisions, and the factors that can affect those decisions.
7. Be able to develop driver training plans and conduct in vehicle driver training sessions.
8. Be able to observe and analyse a person's existing driving skills.
9. Be able to provide individual remedial training to correct deficiencies identified in a Driving Assessment.
10. Be able to pass the Full Licence Test with a NZ Transport Agency approved Driver Licensing Examiner.

Course Outline

Key Components	<p>The PassRite Driving Instructor Training Programme comprises three key components:</p> <ol style="list-style-type: none"> 1. Classroom based theory training and assessment. 2. Demonstrations of practical in-vehicle driver coaching techniques. 3. The practical assessment of coaching and assessment skills. <p>The combination of both classroom-based training with practical in-vehicle tuition ensures that programme participants receive the most comprehensive training available. The use of the practical tuition to reinforce techniques and ideas learnt in the classroom further builds and enhances the skills required to be a professional driver trainer.</p>
Programme Modules	<p>The programme is structured in the following modules:</p> <ol style="list-style-type: none"> 1. Unit Standard 3466 and Advanced Driver Assessment (an analysis of the safety of your own driving) 2. Unit Standard 14511 - Demonstrate knowledge of road transport legislation in relation to drivers and driver developers. 3. Unit Standard 16647 - Describe implications for driver developers of factors that affect peoples learning. 4. Unit Standard 20179 - Describe basic aspects of motor vehicle design, dynamics and handling. 5. Unit Standard 20180 - Demonstrate knowledge of hazard detection and responses. 6. Unit Standard 14523 - Conduct in vehicle driver training sessions. 7. Unit Standard 14521 - Observe and analyse a person's driving and determine optimal ways to achieve required performance. 8. Unit Standard 16646 - Develop and follow through on individual driver training plans. 9. Full Licence Test Preparation <p>Demonstrations of practical in-vehicle driver coaching techniques will be given at various stages throughout the programme.</p>

Upon Successful completion

Upon successful completion of your training programme you will be issued with a NZ Transport Agency certificate, which you can take to any NZ Transport Agency approved Driver Licensing Agency (AA or VTNZ) to have your Licence upgraded with an I Endorsement.

Locations

The training and assessment for the PassRite Driving Instructor Training Programme are run from our training centres at:

Auckland
49 Neilson Street
Onehunga, Auckland
09 636 0111

To Enrol

To enrol please phone 0800 727 774, or visit www.passrite.co.nz

Please Note

You will need to bring the following with you to the course:

- Your Full NZ Class 1 Licence
- Another form of ID showing your name and address (e.g. bill or bank statement – must be dated and not more than six months old)
- A medical certificate DL9 (unless you have provided a medical certificate to NZ Transport Agency within the previous 5 years)

It is important that the classes start on time. Please ensure that you are at the venue 15 minutes prior to the commencement of the course.

BY ENROLING INTO A PASSRITE DRIVING ACADEMY COURSE YOU AGREE TO ABIDE BY OUR TERMS AND CONDITIONS POLICY

REFUND /CANCELLATION POLICY:

7 WORKING DAYS prior to course start date: No Cancellation Fee / FULL REFUND if pre-paid
3-6 WORKING DAYS prior to course start date: 50% Cancellation Fee / REFUND if pre-paid
2 WORKING DAYS prior to course start date: 100% Cancellation Fee / NO REFUND if pre-paid
NO SHOWS will get charged 100% Cancellation Fee

PRACTICAL TRAINING CANCELLATION/RESCHEDULING POLICY:

Less than 24 hour notice results in a fee of \$195.00 plus GST per cancelled/rescheduled drive.

If you have got any questions, please don't hesitate to contact us at the office on 09 636 0111.

Website: www.passrite.co.nz

Facebook: www.facebook.com/PassRite